

MINUTES

April 7, 2008

The regularly scheduled meeting of the Board of County Commissioners was called to order this 7th day of April, 2008, in meeting room 240 of the Cleveland County Office Building by Chairman George Skinner. Tammy Howard, County Clerk/Secretary, called roll and those present were:

George Skinner, Chairman
Rusty Sullivan, Vice-Chairman
Rod Cleveland, Member
Tammy Howard, Secretary

Others present were: Christine Brannon, David Batton, F. DeWayne Beggs, Eddie Thomason, John Murrell, Ed Miller, Brenda Wakeman, Deborah VanWye, Peggy Laizure, James Tyree, Sylvia Martin, Scottie Williams, Jim Helm, Don Holyfield, Shari Kinney, Blaine Nice, Ken Komiske and Sandra Longcrier.

Chairman Skinner began the meeting with the Pledge of Allegiance.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the minutes of the Regular Meeting of March 31, 2008.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Brenda Wakeman, Assistant Purchasing Agent, opened the bids for County Bid #HD-1363 – Janitorial Service Contract for the Cleveland County Health Department located at 250 12th Avenue, N.E., Norman, Oklahoma. The bid term will be from the bid award date through February 25, 2009.

Chairman Skinner moved to accept the bids and to award at a later date. Rod Cleveland seconded the motion.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

The bidders, each with properly executed non-collusion affidavits are listed on the following page:

CLEVELAND COUNTY BID SUMMARY							
List of Individual Bidders							
	AEA Environmental Services	Capitol Cleaning	FloorMasters, Inc.	Dunamis Power Systems	Jani King	Oklahoma Building Service	
BID: #HD-1363							
DEPT: Health Department							
DATE OPENED: 4-07-08							
	1	2	3	4	5	6	
List of Individual Items							
Janitorial Service Contract for the Cleveland County Health Dept. located at 250 12th Avenue, N.E. Norman, Ok.							AWARDED TO: Tabled 4/7/08
MONTHLY TOTAL:	\$2,380.00	\$3,388.00	\$2,535.00	\$16,000.00	\$2,649.00	\$2,670.00	
CONVENIENCE LABOR PER HOUR:	\$18.00	\$16.40	\$9.00	\$8.00	\$15.50	\$17.50	
CARPET CLEANING PER SQ. FT.:	\$0.16	\$0.14	\$0.05	\$0.02	\$0.15	\$0.12	
Exceptions:							
Contact Person:	Ekijah O. Adeoye	Jack Cornelius	Terry Cargle	Marty P. Minor	Shane Wilson	L M Dennehy	
Telephone Number:	405-701-1594	405-748-3030	405-579-1707	405-410-5060	405-943-5464	405-417-0838	
Fax Number:	405-701-1706	405-748-3535	405-579-1725	405-677-2990	405-943-1828	405-879-4266	
NON-COLLUSION AFFIDAVIT: PA-102(1982)	YES	YES	YES	YES	YES	YES	

Rusty Sullivan moved, seconded by Rod Cleveland, to reject all bids for County Bid #COM3-1358 – The Purchase of one (1) or more, New Semi-Tractor Trucks for the Cleveland County Commissioners.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to table the awarding, and/or rejecting of County Bid #COM3-1360 – The Purchase of one (1) or more, New 2009 Model, End Dump Semi-Trailer for the Cleveland County Commissioners.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to award County Bid #COM3-1361 – Purchase of one (1) or more, 2009 Tandem Diesel Motor Graders for the Cleveland County Commissioners, to the lower bidder Warren Cat for \$218,294.00.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to reject all bids for County Bid #COM3-1362 – The Cleveland County District #3 Commissioner has three (3) 2004 Caterpillar Motor Graders for Sale by Seal Bid.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Chairman Skinner called for discussion, consideration, and/or action on the Jail Report from Ed Miller.

Mr. Ed Miller presented the following report:

The Cleveland County Detention Center held an average of 187 inmates this reporting period. The following are the daily inmate counts which were taken at 8 a.m. on each day listed.

Date	Head Count	Pott Co.	Other	C.C.D.C.
3/25/2008 Tues	180	12		168
3/26/2008 Wed	181	10		171
3/27/2008 Thur	185	10		175
3/28/2008 Fri	186	10		176
3/29/2008 Sat	198	10		188
3/30/2008 Sun	210	10		200
3/31/2008 Mon	183	9		174
4/01/2008 Tues	176	12		164
<u>Daily Average</u>	<u>187</u>	<u>10</u>	<u>0</u>	<u>177</u>

The Book-Ins comparison for this week:

2007 42 FEMALES & 147 MALES = 189 TOTAL

2008 41 FEMALES & 153 MALES = 194 TOTAL

Three (3) Inmates were transported to DOC March 25, 2008. Eight (8) Inmates are scheduled to go to DOC April 8th, 2008. One (1) Inmate was returned from Pottawatomie County and four (4) were sent to during this reporting period. (Clerk’s note the last line is the way the report was presented to the Commissioners)

Rusty Sullivan moved, seconded by Rod Cleveland, to accept the Jail Report.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

Chairman Skinner called for the discussion, consideration, and/or action to approve the Agreement by and between the Cleveland County Commissioners, Cleveland County Fair Board and Norman Municipal Authority to utilize space located at the Cleveland County Fairgrounds for a Recycling Drop-off Center.

David Batton stated to the Board that he and Mr. Nice had reviewed the amendments for the Lease Agreement and recommends approval with the changes to the Lease Agreement.

Blaine Nice addressed the Board stating he agreed with Mr. Batton and requested the Commissioners approve the Lease Agreement.

Chairman Skinner asked what were the changes?

David Batton answered one was changing the name from Mutual Aid Agreement to Lease Agreement and the term of the agreement to be for one-year (1) with the option to renew up to ten-years (10).

Blaine Nice introduced Ken Komiske to the Board and stated he was here to answer any questions.

Ken Komiske stated to the Board he understood the Board wanted to push the location of the drop-off site a little further east and they could do that. Mr. Komiske stated they would also be putting in 12-15 trees along the roadway on Porter.

Rusty Sullivan asked if they wanted to move some of those trees along the entrance, could that be possible?

Mr. Komiske replied yes.

Rusty Sullivan stated that way they could have a green belt coming off of Porter. Mr.

Sullivan then asked how far were they going to come off the roadway, 100 ft. or 150 ft.?

Mr. Komiske stated they could do whatever they decided and the pad would be 100 x 100 of asphalt to put the containers on. He also stated they could push it as close or as far from Porter as they liked, but they did not want to approach on the RV parking.

Rusty Sullivan replied they just wanted to set it back from the road a little bit.

Ken Komiske asked if he could get the exact location of where the trees needed to be planted?

Mr. Sullivan replied yes, one of the Commissioners would meet with them at the Fairgrounds and show him the locations.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Lease Agreement with the amendments.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the Contract between the Cleveland County Sheriff and Dimensional Concepts, Inc. to provide database and interface management and update the Jail Management System effective April 1, 2008 through June 30, 2008.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

David Batton, Assistant District Attorney, stated this item is per Oklahoma State Statues and recommended approval.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the issuance of the Retired Officers Badge Commission and Authorization to carry a Firearm to Sheriff F. DeWayne Beggs.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the March, 2008 monthly reports of the following:

- a. Tammy Howard, County Clerk
- b. Sandra DeSelms, County Treasurer

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the following Blanket Purchase Orders:

a. General Fund		
08-4655 – A4	Accurant, Inc.	\$ 5,000.00
08-4660 – SM2	Alameda Heat & Air	500.00
08-4796 – H2	Copelin’s Office Center	3,000.00
08-4797 – SM2	Spring Rain Lawn Sprinkler Sys tems	6,000.00
b. Highway Fund		
08-4653 – T2A	Maxwell Supply Company	1,000.00
08-4664 – T2A	D & S Distributing	500.00
08-4671 – T2A	Fleet Pride	1,500.00
08-4673 – T2A	Galeton Gloves	350.00
08-4674 – T2A	Hercules Tire Sales, Inc.	1,000.00
08-4784 – T2A	G.W. VanKeppel Comany	1,000.00
08-4787 – T2A	Seal Co. Enterprises Inc.	250.00
08-4793 – T2A	T.D.’s Radio, Inc.	600.00
c. Sheriff’s Revolving Fee Fund		
08-4788 – CFBRE2	Ben E. Keith	500.00
d. Sheriff’s Service Fee Fund		
08-4789 – CFB2	OPUBCO Communications	1,000.00
e. Fair Board Fund		
08-4786 – FF2	Locke Supply Company	1,000.00
08-4794 – FF2	The Norman Transcript	1,000.00

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

08-0320 – SM2	08-0115 – T2A	08-3475 – T2A
08-0358 – D2	08-0139 – T2A	08-3539 – T2A
08-0479 – B2A	08-0927 – T2A	08-4451 – T2A
08-1747 – B2A	08-1691 – T2A	08-4468 – T2A
08-2024 – B2A	08-1854 – T2A	
08-3110 – B1C	08-2468 – T2A	08-2608 – MD1A
08-3275 – B2A	08-2470 – T2A	
08-3281 – SM2	08-2911 – T2A	08-3373 – CFBRE2
08-4074 – B2B	08-3263 – T2A	08-3374 – CFBRE2
08-4232 – B2B	08-3352 – T2A	

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

<u>FY 07/08</u>	
a. General Fund	\$ 545,853.73
b. Highway Fund	138,594.86
c. Health Fund	5,595.48
d. Sheriff Service Fee	12,977.46
e. Sheriff Commissary	767.34
f. Sheriff Revolving Fund	15,232.25
g. Sheriff Jail Fund	58.56
h. Sheriff Federal Share Revenue Fund	3,165.95
i. Assessor Revolving Fund	182.58
j. County Clerk Preservation Fund	6,855.73
k. County Clerk Lien Fee	4,133.88
l. Stop Violence Against Women	1,499.07
m. Fair Board	3,424.95

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

Chairman Skinner called for miscellaneous discussion.

Chairman Skinner introduced Don Holyfield as the new interim Sheriff effective May 1, 2008.

There being no further business to come before the Board, Rod Cleveland moved, that the meeting be adjourned. Rusty Sullivan seconded the motion.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

(Clerk's Note: Agenda was posted on 4-04-08 @ 8:40 a.m.)